



OXFORDMUN

RULES OF PROCEDURE

Adapted from Oxford International Model United Nations
2012 Rules of Procedure

Updated: 1st April 2019

I. GENERAL RULES

1. DUTIES OF THE SECRETARIAT

The Secretariat shall receive, print, and distribute documents, reports, and Resolutions of the Conference Committees to the members of OxfordMUN, facilitate the proceedings with the provision of material and staff and generally perform all other work required for the running of the Committees and the Conference.

2. APPOINTMENT OF DIRECTORS AND DELEGATES

The Secretary-General shall be responsible for the appointment of all Committee Directors, Assistant Directors and Delegates prior to the Conference, with the recommendation of the Secretariat; and may replace them at any stage if they fail to fulfil their obligations under the rules.

3. ARBITRATION

Interpretation of the Rules of Procedure shall be reserved exclusively to the Secretary-General or designated members of the Secretariat. Such interpretation shall be in accordance with the general guiding principles of OxfordMUN.

4. LANGUAGE

English will be the official and working language of the Conference, unless otherwise specified by the Director or the Conference organisers.

5. INTERPRETATION

Any representative wishing to address any OxfordMUN body or submit a document in a language other than English shall provide translation into English.

This rule does not affect the total speaking time allotted to those representatives wishing to address the body in a language other than English. As such, both the speech and the translation must be within the set time limit.

6. COURTESY

Delegates shall show courtesy and respect to other Delegates, the Directors and the Secretariat. The committee Director shall immediately call to order any Delegate who fails to comply with this rule. Should a Delegate repeatedly show disrespect or cause disruptions, the Director shall have the discretion to expel them from the session for a limited period of time.

7. PARTICIPATION OF NON-MEMBERS

Representatives of accredited Observers will have the same rights as those of full members, except that they may not sign or vote on substantive matters. All Observers are allowed to vote on any procedural matter, but shall not cast a vote on substantive issues. Substantive issues include the final vote on a Resolution (or a part thereof divided out under provision of Rule 46).

A representative of an organisation that is not a member of the United Nations, or an accredited Observer, may address a Committee only with the prior approval of the Director.

II. COMMITTEE RULES

8. COMMITTEE-SPECIFIC PROCEDURES

Certain Committees simulated at OxfordMUN may follow rules of procedure which diverge from those listed below in order to better model the real life working of those Committees. This may include, but is not limited to, requiring supermajorities on substantive or procedural points, as well as different motions. If such is the case, the Director must agree on such derogations with the Secretariat and make Delegates aware of these during the first session of the Conference.

9. GENERAL POWERS OF THE COMMITTEE DIRECTORS

In addition to exercising the powers conferred upon them elsewhere by these rules, the Director shall declare the opening and closing of each meeting of the Committee,

direct the discussions, ensure observance of these rules, accord the right to speak, put questions to the vote and announce decisions.

The Director, subject to these rules, shall have complete control of the proceedings of the Committee and over the maintenance of order at its

meetings. They shall rule on points of order. They may propose to the Committee the closure of the General Speakers' List, a limitation on the time to be allowed to speakers and on the number of times the Delegate of each Member State may speak on an item, the Adjournment or Closure of the Debate, and the Suspension or Adjournment of a Meeting. The Director may temporarily transfer his duties to a member of the Secretariat or one of the Assistant Directors. Committee Directors may also advise Delegates on the possible course of debate. In the exercise of these functions, the Committee Directors will be at all times subject to these rules and responsible to the Secretary-General.

Included in these enumerated powers is the Directors' power to assign speaking times for all speeches incidental to motions and Amendments. Further, the Director is to use their discretion, upon the advice of the Secretariat, to determine whether to entertain a particular motion in accordance with the general guiding principles of OxfordMUN. Such discretion should be used on a limited basis and only in order to advance the progress of debate.

10. APPEAL

A Delegate may appeal to any decision of the Director, except when the matter relates to the Rules of Procedure. A Delegate wishing to appeal shall state their appeal immediately after the Director has announced their decision and do so orally. The Director may speak briefly in defence of their decision after which the appeal will be put to a vote, wherein two-thirds of members voting against the decision of the Director will overrule the Decision. 'Yes' vote indicates support of the Director's ruling; a 'No' vote indicates opposition to that ruling. The Director's ruling will stand unless overruled by two-thirds of the Committee voting against the decision of the Director.

The Director's decision not to approve a Resolution or Amendment is not subject to appeal. Furthermore, the Director's ruling on the order in which motions are entertained, Unmoderated Caucus, Moderated Caucus, Closure of Debate, Adjournment of the Meeting, Adjournment of

Debate, and Right of Reply are not open to appeal. The vote described in this rule is a procedural vote and hence all Delegates will be required to cast a vote—abstentions are out of order.

The decisions of the Secretary-General or members of the Secretariat are not open to appeal.

Should a motion to Appeal pass, the Director shall inform the Secretary-General of it immediately.

11. STATEMENTS BY THE SECRETARIAT

The Secretary-General or a member of the Secretariat designated by them may, at any time, make either written or oral statements to the Committee.

12. QUORUM

The Director may declare a Committee open and permit debate to proceed when at least one third of the members of the Committee are present. The presence of Delegates of a majority of the Member States of the body concerned shall be required for any decision on a substantive motion to be taken. A Quorum may be assumed to be present unless specifically challenged and shown to be absent by a Roll Call.

III. RULES GOVERNING THE AGENDA

13. PROVISIONAL AGENDA

The provisional Agenda shall be drawn up by the Secretary-General and communicated to members of OxfordMUN at least thirty days before the opening of the session.

14. ROLL CALL

At the beginning of each session, the Committee Directors will call on Member States in English alphabetical order to state their status of attendance. Member States may reply 'present' or 'present and voting', where 'present and voting' means the Member State cannot abstain on any substantive vote. Observers are required to reply 'present'

in accord with Rule 7.

For purposes of these rules, members 'present' or 'present and voting' refers to Member States with voting rights for that Committee (not including observers), while 'all members' additionally includes any Observers present.

15. SETTING THE AGENDA

The first order of business for the Committee will be the consideration of the Agenda. A motion should be made to set the agenda to one of the topics being considered. A Speakers' List will be established 'for and against' the motion.

A 'Motion to Close Debate' will be in order after the Committee has heard *at least* two speakers for the motion and two against. In cases where fewer than two Delegates wish to oppose the motion, an equal number of speakers for and against the motion shall be heard, after which a Motion to Close Debate shall be entertained (in accordance with Rule 23).

When debate is closed, the Committee will move to an immediate vote on the motion wherein a simple majority is required to pass the motion. If the motion fails, the other agenda item will automatically be placed on the Agenda.

In the event of an international crisis or emergency, the Secretary-General, or their representative, may call upon a Committee to table debate on the current agenda item in order to address the urgent matter. After a Resolution has been passed on the crisis topic, the Committee will return to debate on the tabled agenda item.

The vote described in this rule is a procedural vote and hence all Delegates will be required to cast a vote. There shall be no abstentions.

In the case that the provisional Agenda of the Committee or plenary consists of only one topic; that topic shall be adopted with neither discussion nor vote.

IV. RULES GOVERNING DEBATE

16. SPEAKERS' LIST

After the Agenda has been determined, a continuously

open speakers' list will be established for the purpose of general debate, 'the General Speakers' List'. The Director shall ask the Committee for those who wish to be added to the Speakers' List when it is first open, and ask again from time to time; the Director shall keep a written copy of the order of the speakers. Any Delegate wishing to be added to the Speakers' List can do so by sending a written note to the Director. No Delegate may be on the Speakers' List twice at the same time.

This Speakers' List will be followed for all debate on the agenda item, except when superseded by procedural motions. Speakers may speak generally on the Agenda Item being considered and may address any Resolution currently on the floor. Should the Speakers' List elapse, debate on the agenda item shall be considered closed, per rule 23.

17. PROPOSING MOTIONS

At any point when the floor is open, the Director may call upon delegates wishing to propose motions. The Director shall recognise motions one by one; such that the latest motion is equal or supersedes all the others already raised. The Director may stop entertaining motions at any time and move to vote on those already heard. This is up to the Director's discretion, for the purpose of moving debate forward, and is not open to appeal.

The Director will then entertain motions one by one, starting from the most superseding. In the case of several motions having equal priority, the Director shall decide the order. Should there be a motion to extend a caucus—moderated or unmoderated—that motion shall be entertained before any other motions. When a motion is entertained, it shall then be put to a vote in accordance with the rules for that motion. If the vote fails, the motion is discarded and the Director shall move to the next most superseding motion as established above. This continues until a motion is passed or the floor returns to the General Speakers' List. If a motion passes, all other motions previously raised are removed from the floor.

18. ORDER OF MOTIONS

The order of motions that may be raised while the floor is open are, from most to least superseding:

1. Setting the Agenda
2. Adjourning the Meeting

3. Suspending the Meeting
4. Closing Debate
5. Adjourning Debate
6. Resuming Debate
7. Introducing Draft Resolutions
8. Introducing Amendments
9. Introducing a Friendly Amendment
10. Introducing Working Papers
11. Unmoderated Caucus
12. Moderated Caucus

Motions of the same type cannot supersede others of the same type except at the discretion of the Director. A longer motion of one type does not necessarily supersede a shorter motion of the same type, unless the Director specifies.

19. UNMODERATED CAUCUS

A Motion for an Unmoderated Caucus is in order at any time when the floor is open, prior to Closure of Debate. The Delegate making the motion must briefly explain its purpose and specify a time limit for the caucus, not exceeding twenty minutes. A simple majority is required to adopt the motion. The Director may rule the motion dilatory or out of order if the motion is not constructive to debate.

20. MODERATED CAUCUS

In a Moderated Caucus, the Director will temporarily depart from the Speakers' List and call on Delegates who wish to speak. During a moderated caucus, there will be no yielding and no opportunity for Points of Information. A Motion for a Moderated Caucus is in order at any time when the floor is open, prior to Closure of Debate. The Delegate making the motion must briefly explain its purpose and specify a time limit for the caucus (not to exceed twenty minutes), and a time limit for the individual speeches. A simple majority is required to adopt the motion. The Director may rule the motion dilatory or out of order if the motion is not constructive to debate; this decision is not subject to appeal.

21. ADJOURNMENT OF DEBATE

Immediately before moving into voting procedure on this motion (but after Seconds and Objections have been heard), permission to speak on the motion shall be accorded only to two Delegates favouring and two opposing the adjournment; in

case only one Delegate wishes to oppose the motion, one speaker for and one speaker against the motion shall be considered, whereafter the motion shall be put to a vote immediately, requiring the support of a majority of the members *present* or *present and voting* to pass.

If a Motion for Adjournment passes, the Agenda Item is considered dismissed, all documents on it tabled, and no further action will be taken on it.

This motion, if successful, means that the Committee proceeds to the second Agenda Item under discussion, or an alternative Agenda Item as directed by the Secretariat.

The Director may at their discretion rule this motion out of order, if for instance the Committee has already moved to the second agenda item. The decision of the Director is not open to appeal.

22. RESUMPTION OF DEBATE

Immediately before moving into voting procedure on this motion (but after Seconds and Objections have been heard), permission to speak on a motion to reconsider shall be accorded to two speakers opposing the motion, after which the motion will be put to a vote, requiring the support of a majority of the members *present* or *present and voting* to pass.

23. CLOSURE OF DEBATE

Immediately before moving into voting procedure on this motion (but after Seconds and Objections have been heard), permission to speak on the motion shall be accorded to two Delegates opposing the closure, after which the motion shall be put to a vote immediately. Closure of Debate shall require a two-thirds majority.

If the Committee favours the Closure of Debate, the Committee shall immediately move to vote on all proposals introduced under debate. Once this is done, the Committee shall immediately adopt the second agenda

item, or an alternative agenda item as directed by the Secretariat.

24. SUSPENSION OF THE MEETING

While the floor is open, a Delegate may move for the Suspension of the Meeting, specifying a time for reconvening. A simple majority is required to adopt the motion.

This motion may also be used to propose short breaks of the session, rather than unmoderated caucuses, which require a substantive purpose.

25. ADJOURNMENT OF THE MEETING

After adjournment, the Committee shall reconvene at the next annual OxfordMUN Conference.

As this motion, if successful, would end the session until the Committee's next regularly scheduled meeting, the Director will not entertain it until the end of the last session of the Committee.

A simple majority is required to adopt the motion.

26. WITHDRAWING A PROPOSAL

A motion may be withdrawn by its proposer at any time before voting has commenced. A motion thus withdrawn may be reintroduced by any Delegate. Any motion approved by the Committee may not then be withdrawn by the Delegate who moved for its introduction.

V. RULES GOVERNING SPEECH

27. GRANTING OF SPEECHES

No Delegate may address a session without having previously obtained the permission of the Director. The Director may at their discretion call a Delegate to order if the speech is not relevant to the subject under discussion; is considered personally offensive to any party; infringes upon the sovereignty of a

Member State; or otherwise goes against the rules and spirit of OxfordMUN.

28. TIME LIMIT ON SPEECHES

The Director may limit the time allotted to each speaker in the general speakers list. In moderated caucuses the delegate proposing the caucus establishes the speaking time. The minimum time limit will be fifteen seconds and the maximum time limit two minutes. When a Delegate exceeds the allotted time, the Director may call the speaker to order.

Should the Director not explicitly state a different speaking time for the General Speakers' List, the time limit shall be limited to 90 seconds.

Delegates may move to change the speakers' time on the General Speakers' List should they feel that extending the time limit would be beneficial to debate. After Seconds and Objections for the motion have been heard, it shall be put to a procedural vote.

29. YIELDS

A Delegate granted the right to speak on a substantive issue (*only during the General Speakers' List*) may yield in one of three ways:

- *Yield to another Delegate.* The remaining time will be given to that Delegate, who may not, however, make any further yields.

- *Yield to Points of Information.* Delegates wishing to ask a question will be selected by the Director and be limited to one short question each. The Director will have the right to call to order any Delegate whose question is, in the opinion of the Director, rhetorical, leading, or not designed to elicit information. Only the time taken for the speaker's answers to questions will be deducted from the speaker's remaining time.

- *Yield to the Chair.* Such a yield should be made if the Delegate does not wish to yield to questions or another Delegate. The Director will then move to the next speaker.

Delegates must declare any yield by the conclusion of their speech. If time runs out, the Director will simply move on to the next speaker, or, at their discretion, entertain up to two 30 second comments.

30. RIGHT OF REPLY

A Delegate whose national integrity has been impugned by another Delegate may request a Right of Reply. Requests must be submitted to the Director in writing accompanied by a short explanation of the reason for the request. A remark that impugns a Delegate's 'national integrity' is one directed at the governing authority of that Member State and/or one that puts into question that Member State's sovereignty. The Director shall determine an appropriate time limit for the reply. The Director's decision on whether to grant the Right of Reply is not open to appeal. A Right of Reply to a Right of Reply is out of order.

VI. POINTS

31. RAISING POINTS

Any of the points below may be raised by any Delegate at any point providing that it does not interrupt any speaker (with the exception of a Point of Personal Privilege in necessary circumstances). A Delegate wishing to raise a point shall raise their placard and state the name of their point at the appropriate time and then wait for the Director to ask them to state it fully. The Director shall then take any action required as per the Rules below. Points shall be recognised ahead of any motion or speakers.

32. POINT OF PERSONAL PRIVILEGE

Whenever a Delegate's ability to participate in the proceedings is impaired or when a Delegate is in discomfort, they may rise to a Point of Personal Privilege. While a Point of Personal Privilege may interrupt a speaker, Delegates should be courteous in their use of this point. If appropriate, the Director will request that the speaker raise their volume and/or clearly or take any other appropriate action.

33. POINT OF ORDER

During the discussion of any matter, a Delegate may rise to a Point of Order to indicate an instance of improper parliamentary procedure. A Delegate may not, in rising to a Point of Order, speak on the substance of the matter under discussion, and a Point of Order may under no

circumstances interrupt the speech of a fellow Delegate. Any questions on order arising during a speech made by a Delegate should be raised at the conclusion of the speech. The Point of Order will be immediately ruled on by the Director in accordance with these Rules of Procedure.

34. POINT OF PARLIAMENTARY

INQUIRY

When the floor is open, a Delegate may rise to a Point of Parliamentary Inquiry to ask the Director a question regarding the rules of procedure. A Point of Parliamentary Inquiry may never interrupt a speaker. Delegates with substantive questions should not rise to this Point, but should rather approach the Committee Staff during caucus.

VII. RULES GOVERNING SUBSTANTIVE PROPOSALS

35. WORKING PAPERS

Delegates may propose Working Papers for Committee consideration. Working Papers are intended to aid the Committee in its discussion and formulation of Resolutions and need not be written in Resolution format. Working Papers are not official documents, but do require the approval of the Director to be made available to the Committee.

Working Papers do not require the signatures of one-fifth of the members of the committee. They will be displayed on projectors where possible, but will not be printed by the Secretariat.

36. DRAFT RESOLUTIONS

A Draft Resolution may be introduced when it receives the approval of the Director and is signed by one-fifth of the number of members, not including Observers, at the beginning of the Committee session. This should include Sponsors and Signatories each to be listed in alphabetical order. Signing a Draft Resolution need not indicate support of the Draft Resolution, and the Signatory has no further obligations. The role of a Sponsor indicates support of the Draft Resolution and no more than four Delegates shall sponsor any Draft Resolution. Sponsors of a Resolution count towards the total number of Signatories. Observers may both sign and sponsor Draft

Resolutions, though this will not count toward the total number of signatories required (at the Director's discretion). Draft Resolutions shall be written in the same style with regards to form, grammar and punctuations as those of the Committee being modelled.

37. INTRODUCING A DRAFT

RESOLUTION

Once a Resolution has been approved as stipulated above and has been made available to the Committee, a Delegate may propose a motion to introduce the Draft Resolution. After the motion is entertained by the Director, the Draft Resolution shall be considered 'introduced' and 'on the floor', and may henceforth be referred to by its designated number. No formal vote is required. At the discretion of the Director, a Panel of Authors may also be entertained. More than one Resolution may be on the floor at any one time, but typically only one Resolution may be passed per Agenda item— though this remains at the Director's discretion.

After a Draft Resolution on the floor has been passed by the Committee, or all Draft Resolutions have been put to a vote, the Committee will move to discuss the next Agenda item.

38. PANEL OF AUTHORS

After a Draft Resolution has been introduced, any of its Sponsors may call for a Panel of Authors to be convened for the purpose of answering questions raised by the Committee relating to the Draft Resolution. The granting of a Panel of Authors shall be decided at the discretion of the Director. If granted, the Director shall set a time limit of no more than ten minutes during which members of the floor may ask short questions for the sole purpose of clarifying the content or meaning of the Resolution. From time to time the Director shall call upon the Sponsors to answer the questions. Time taken for questions and for answers may count towards the time limit.

39. AMENDMENTS

An Amendment is a proposal that does no more than add to, delete from or revise the operative clauses of a Draft Resolution. Delegates may amend any Draft Resolution that has been formally introduced. In order for Amendments to be considered, they should be submitted in writing to the Directors for approval, along with the names of one-eighth of the member states *present* or *present*

and voting, not including Observers, as Signatories of the Amendment. Amendments shall have one Sponsor exactly, counting towards the required number of Signatories.

The Directors may, at their discretion, approve the proposal or Amendment for circulation among the Delegates. Provided that an Amendment has received approval from the Directors, it may be formally introduced by a Signatory when the floor is open. Amendments to Amendments are out of order; however, part of a Draft Resolution which has previously been amended may be further amended. Amendments may not affect perambulatory clauses.

40. INTRODUCING AN AMENDMENT

Once an Amendment has been approved, its Sponsor may raise a motion to introduce the Amendment as per Rule 17. After the motion is entertained by the Director, the amendment can be considered 'introduced' and the Director shall read out or project the operative clauses of the Amendment. The Director shall then establish a speakers' list separately for and against the Amendment such that there are an equal number of speakers in both. Once the speakers' list has elapsed on both sides, any Delegate may raise a motion to extend the number of speakers by up to five for and against the motion. Seconds and Objections will be heard and the Director shall rule on this motion without a vote.

Should this not happen or if the motion to extend is rejected, the Committee shall vote on making the Amendment part of the Draft Resolution. This is a procedural vote, with a simple majority required.

41. INTRODUCING A FRIENDLY AMENDMENT

If an Amendment is signed by all the sponsors of a Draft Resolution and once it has been approved by the Director, it may be introduced as a Friendly Amendment by its sponsor as per Rule 17. Upon entertaining the motion, the Director shall read out or project the operative clauses of the Amendment. The Committee shall then immediately vote on introducing the Amendment and making it part of the Draft Resolution without further discussion of it. This is a procedural vote and requires a simple majority to pass. At the Director's discretion, this vote can be forgone.

An Amendment should be declared as friendly when it is submitted

for approval to the Director, who may request that it be introduced as a normal Amendment. Friendly Amendments should only be considered if they are making a minor change to the Draft Resolution supported by the vast majority of the Committee.

42. COMPETENCE

A motion to question the competence of the Committee to discuss a Resolution or an Amendment is in order only before it has been formally introduced. Such a motion should be raised

orally after the operative clauses have been read out or projected but before a speakers' list has been established. The motion requires a majority to pass and is debatable to the extent of one speaker for and one against. Should the motion pass, the Resolution or Amendment shall be discarded.

A Motion of Competence should only be called if it is not in the Committee's authority to discuss what is proposed by the document, or if it is not in its power to implement it should it pass.

VIII. RULES GOVERNING VOTING

43. PROCEDURAL VOTING

Each member of the Committee, including Observers, shall have one vote on a procedural motion. Delegates will express their vote by a raising of placards, and a simple majority is required unless explicitly stated elsewhere in these rules. Delegates must vote for or against in procedural votes; abstentions are not in order.

44. SUBSTANTIVE VOTING

A substantive vote is taken only on passing a Draft Resolution or Amendment. In a substantive vote, members may vote 'Yes', 'No', or 'Abstain'; members 'present and voting' cannot abstain, as stipulated in Rule 14. Observers may not vote, in accordance with Rule 7. Delegates will express their vote by a raising of placards, except in the case of a Roll Call vote. After the Director has announced the beginning of voting, no Delegate can interrupt the voting except on a Point of Personal Privilege or a Point of Order relating to the conduct of

voting. Delegates may not leave or enter the Committee room while voting is taking place.

45. MOTION TO REORDER A SUBSTANTIVE PROPOSAL

If two or more substantive proposals are on the floor, they will be voted on in the order in which they were submitted, unless the Committee decides otherwise. A motion to reorder the proposal will be in order immediately after Closure of Debate, but prior to entering voting procedure. If the motion to reorder receives a simple majority, the Director will take all suggested reordering combinations of the e.g. Draft Resolutions and call a vote on them in the order in which they were suggested. Voting will continue until either a motion passes, receiving a simple majority, or all of the motions fail, in which case the Committee will move into voting procedure, voting on the proposals in their original order.

46. DIVISION OF THE QUESTION

After debate has been closed, a Delegate may move for the operative clauses of the Draft Resolution(s) to be voted on separately. This should be raised orally after debate has closed but before substantive voting has started. A Motion to Reorder supersedes division of the question. Pre-ambulatory clauses and sub-operative clauses may not be separated by division of the question.

If there are multiple motions for different divisions, those shall be voted upon in an order to be set by the Director where the most radical division will be voted upon first. The most radical division is considered that which separates the Draft Resolution into the greatest number of divisions, unless the Director expressly states that another proposal would be substantively more radical.

A Motion to Divide the Question is procedural, and requires a Second. If there are Objections, the motion shall be voted upon, requiring the support of a majority of those *present or present and voting* to pass. If the motion passes, the Draft Resolution will be divided accordingly, and a separate procedural vote will be taken on each divided part to determine whether or not it is included in the final draft.

Parts of the Resolution that are subsequently passed will be recombined into a final document, which is then carried into the final vote on the proposal. This final vote is substantive. If all of the operative parts of the Resolution are rejected, the proposal will be considered to

have been rejected as a whole. Amendments cannot be divided.

Voting with rights is only to be used in extraordinary circumstances such as: a Delegate voting against a Resolution they have sponsored, or voting against their countries public policy but in favour of their national interest.

47. DEFINITION OF MAJORITY

Unless specified otherwise in these rules, decisions of the Committee shall be made by a simple majority of those present during the session. In a substantive vote, abstentions are not counted as votes for or against, so a simple majority of 'Yes' over 'No' votes is required, unless specified otherwise by the Committee-Specific Procedures.

A simple majority is defined as more votes in favour than against. A tie is taken as a failure. A two-thirds majority requires at least twice as many votes for as against.

48. METHOD OF VOTING

The Committee shall normally vote by a show of placards. During voting procedure on a substantive matter, a Delegate may motion for a Roll Call vote. A Motion to Divide the Question supersedes a motion for a Roll Call vote. The Director will select by lot where to begin, and proceed to call on Member States in alphabetical order thereafter. One Delegate per Member State shall reply 'Yes', 'No', 'No with Rights', 'Abstention', or 'Pass'. Only those Member States, who designated themselves as 'present' or 'present and voting' during the beginning of that session or have communicated in some other manner their attendance to the Director and/or Secretariat, are permitted to vote. As such, no others will be called during a Roll Call vote. Any representatives replying 'Pass', must, on the second time through, respond with either 'Yes' or 'No' and may not pass again or abstain from voting.

49. RIGHT TO EXPLAIN VOTE

A sponsor of a proposal or motion may speak in explanation of their vote against the proposal, if it has been amended. Herein representatives may choose to vote 'No with Rights' and make a brief statement consisting solely of the explanation of their vote after voting has been completed. Any requests for an explanation of vote by a delegate who is not a sponsor of the resolution in question must be submitted to the Director in writing before debate on the Agenda Item is closed, in which case the Director may use their discretion to grant the Delegate the right to briefly address the Committee immediately after voting on the Agenda Item has come to an end.